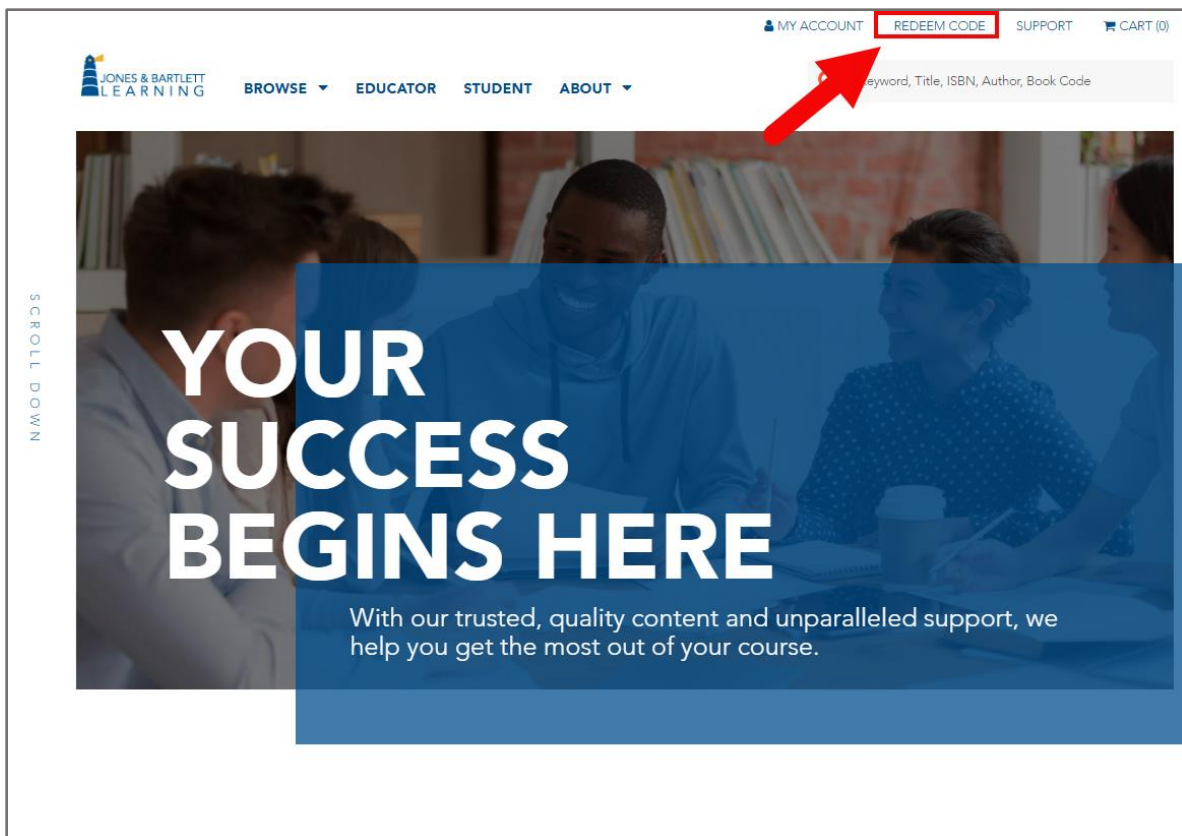


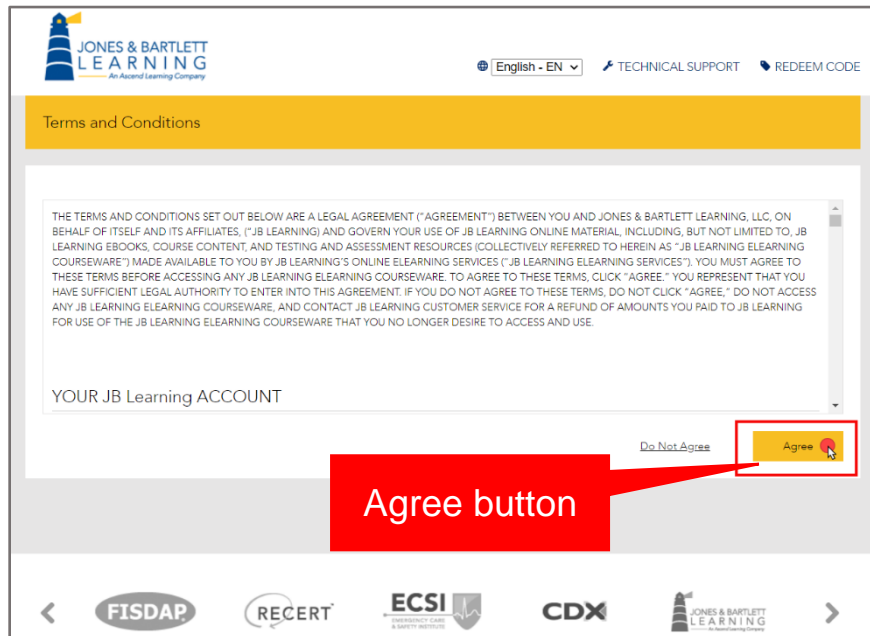
How to Redeem a FISDAP Access Code and Create a New FISDAP Profile

This document contains instructions on how to redeem a 10-digit access code to create a new FISDAP user account and register in your program.

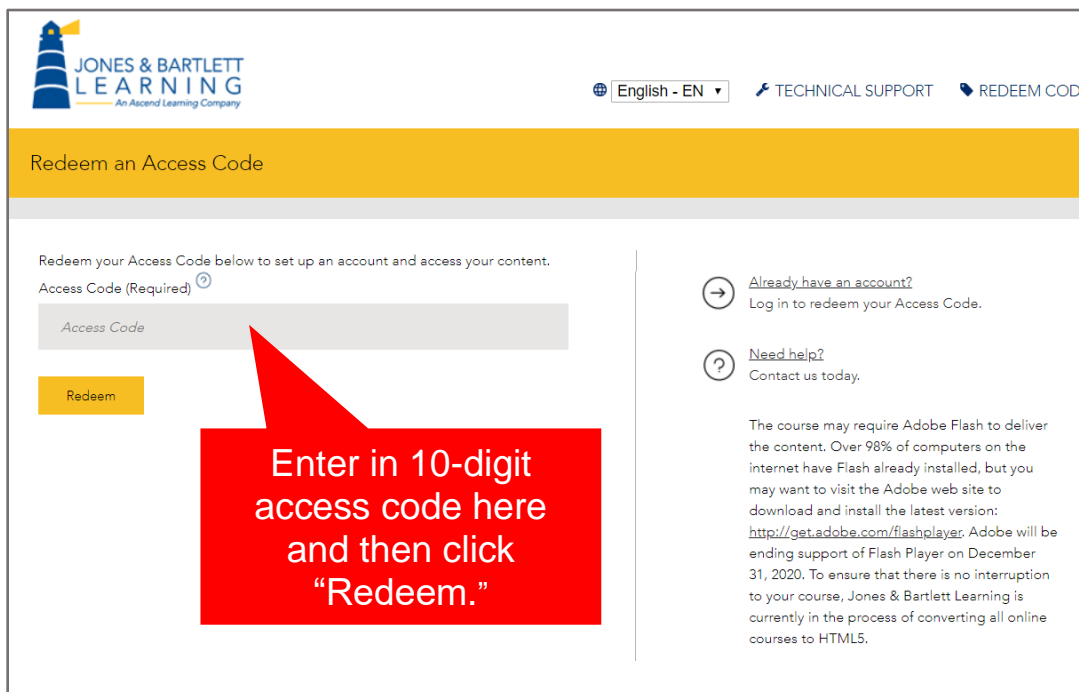
1. Open your web browser and navigate to www.jblearning.com. We recommend using either Firefox or Chrome browsers for an optimal user experience.
2. From the Jones & Bartlett homepage, click the **Redeem Code** option from the right of the horizontal menu at the top of the page.



3. Proceed by reading the Terms and Conditions page that opens. Scroll down as necessary, then click the **Agree** button to continue.



4. The **Redeem an Access Code** page opens where you must enter your 10-digit code in the **Access Code** field, then click the **Redeem** button.



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5. The code is processed, and a new optional **Course ID** field opens:

- If you know your Course ID at this time, you may enter it in the **Course ID** field provided.
- If not, you may leave it blank and click the Continue button as you can enroll in your course ID at any time.
- If your access code unlocks multiple products requiring course IDs, this page will not appear, and you will instead be directed to the page in the next step (#6). The option for entering your course IDs is covered in Step 9b of this document.

Redeem an Access Code

If you have your Course ID enter it now, or leave this field blank and enter it after you have registered.

Redeem your Access Code below to set up an account and access your content.

Access Code (Required) ⓘ

1234567890

Course ID (Optional) ⓘ

Course Id

Continue

If applicable, you may enter in your course ID at his time. Course IDs must be retrieved from your instructor.

[Already have an account?](#)
Log in to redeem your Access Code.

[Need help?](#)
Contact us today.

The course may require Adobe Flash to deliver the content. Over 98% of computers on the internet have Flash already installed, but you may want to visit the Adobe web site to download and install the latest version: <http://get.adobe.com/flashplayer>. Adobe will be ending support of Flash Player on December 31, 2020. To ensure that there is no interruption to your course, Jones & Bartlett Learning is currently in the process of converting all online courses to HTML5.

6. Review your Fisdap product information on the following page, then choose whether to create a new PSG user account or to redeem Fisdap access within an existing account.

Confirm the details of your Access Code below.


Fisdap Internship Package: Paramedic
Access Code: 8266524299

[Confirm with existing account](#) [Confirm and create new account](#) [Cancel](#)

[Already have an account?](#)
Log in to redeem your Access Code.

[Need help?](#)
Contact us today.

7. On the next page, complete the fields required to create your personal user account, scrolling down as necessary. Please note, all fields under the **Account Information** and **Contact Information** sections are required unless otherwise identified as “Optional.”

 **JONES & BARTLETT LEARNING**
An Ascend Learning Company

English - EN TECHNICAL SUPPORT REDEEM CODE

Create an Account

All information is required unless otherwise noted.

Account Information

Email Address

Re-enter Email Address

Password

Re-enter Password

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8. Once you have entered in the required information, click the **Create Account** button at the bottom of the page. Your My Account page will open, displaying your new product and Course ID if previously entered during registration.

The screenshot shows a user account page with a navigation bar at the top containing 'Aaron | Log Out', 'PRODUCTS', 'RECERT', and 'ACCOUNT'. Below the navigation bar are tabs for 'ACTIVE', 'EXPIRED', and 'NOTIFICATIONS', along with buttons for 'Show/Hide Products' and 'Redeem Access Code'. A table lists products with columns for 'HIDE', 'PRODUCT', 'NICKNAME', 'COURSE ID', and 'ALERT'. The first row shows 'Fisdap Internship Package: Paramedic' with a Course ID of 'B34CC2'. Red arrows point from the product name and Course ID to labels 'Product name' and 'Course ID' respectively.

9. Click on the FISDAP product listed. This takes you to a launch page for the first time.
- If you previously entered your course ID during registration, you may click the red **LAUNCH** button to access the program.

The screenshot shows the launch page for the 'Fisdap Internship Package: Paramedic' product. The page features the Jones & Bartlett Learning logo and navigation options like 'English - EN', 'TECHNICAL SUPPORT', and 'REDEEM CODE'. The main content area displays the product title and enrollment details: 'ENROLLMENT DETAILS: Instructor Name: Taashi Wangmo, Course ID: B34CC2, Redemption Date: 12/12/2022, Expiration Date: 12/11/2024'. A red arrow points to a red 'LAUNCH' button with a right-pointing arrow icon. A 'Back to Products' button is visible at the bottom left.

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- b. If you have not yet entered a course ID, use the gray **Enter Course ID** button on this page to enter the ID and enroll in your program. If you don't know your Course ID, please consult with your instructor, or course administrator.

The screenshot shows the user interface for the Fisdap Internship Package: Paramedic. At the top, there is a navigation bar with the Jones & Bartlett Learning logo, a language dropdown set to 'English - EN', and links for 'TECHNICAL SUPPORT' and 'REDEEM CODE'. Below the navigation bar, the user's name 'Aaron' and a 'Log Out' link are visible. The main content area features a 'PRODUCTS' tab, with 'RECERT' and 'ACCOUNT' tabs also present. The 'Fisdap Internship Package: Paramedic' section displays 'ENROLLMENT DETAILS' including 'Instructor Name: -' and 'Course ID: -'. It also shows 'Redemption Date: 12/12/2022' and 'Expiration Date: 12/11/2024'. A red 'LAUNCH' button with a right-pointing arrow is visible, and a gray 'Enter Course ID' button with a right-pointing arrow is highlighted by a red arrow. A 'Back to Products' button is located at the bottom left.

10. When launching your FISDAP program, read the **Research Consent** form and select your desired preferences. Then click **Submit**.

The 'Research Consent' form is addressed to an EMS student. It explains that the Field Internship Student Data Acquisition Project (Fisdap) is a computerized system that tracks experiences during internships and clinicals. The data entered is confidential and can only be viewed by the instructor(s) and preceptor(s). Inver Hills Community College requests permission to use the student's data for research purposes, with a note that the student's name and other identifying information will be protected. Participation in the research is voluntary and does not pose any foreseeable risk. The form includes two sets of radio button options for consent. The first set asks for consent to having anonymous data used for research purposes, with the second option selected. The second set asks for consent to having anonymous data released to other person(s) or college(s) for research purposes only, with the second option selected. At the bottom, the student's name 'Aaron Ramsdales' and the date 'December 12, 2022' are displayed. A red arrow points to the green 'Submit' button.

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11. Within Fisdap, take a moment to update your profile information under the **Account** tab to ensure all your individual information is reflected correctly reflected within your program.

The screenshot shows the Fisdap user interface. At the top, the header includes the Fisdap logo, the text "Online Tools for EMS Education", and a user profile for "Hi, Aaron! (aramsdale@jblearning.com) | Paramedic student at Prince Sultan bin Abdul Aziz College for EMS". Below the header is a navigation bar with tabs: MyFisdap, Shifts, Learning Center, Reports, Account (highlighted with a red box and a red arrow), Community, and Help. The main content area is titled "Account" and contains a "My Account" section with four items: "Account Information" (highlighted with a red box and a red arrow), "Upgrade", "Program Evaluations", and "Research Consent Form". At the bottom, there is a footer with contact information: "651-690-9241 | info@fisdap.net".

12. If you need to redeem access to additional Fisdap products, click the **Redeem Code** button from within your **JB Learning User Account** and follow the on-screen prompts.

The screenshot shows the JB Learning user interface. At the top left is the Jones & Bartlett Learning logo. To the right, there is a language selector set to "English - EN", a "TECHNICAL SUPPORT" link, and a "REDEEM CODE" button (highlighted with a red box and a red arrow). Below the header is a navigation bar with tabs: Aaron | Log Out, PRODUCTS (highlighted in blue), RECERT, and ACCOUNT. The main content area has a filter bar with "ACTIVE" selected, and buttons for "EXPIRED", "NOTIFICATIONS", "Show/Hide Products", and "Redeem Access Code". Below this is a table with columns: HIDE, PRODUCT, NICKNAME, COURSE ID, and ALERT. The table contains one row: "Fisdap Internship Package: Paramedic" with a course ID of "B34CC2".

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